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## **PARTICIPATION REGULATIONS & CONTRACT CONDITIONS**

### **Article 1 Definitions of Terms**

"Exhibitor (Participating Company)" refers to the company, association, and entity submitting the application for participation in the exhibition.  
"Exhibition" refers to ICC India Pavilion at 33<sup>rd</sup> Harbin International Economic & Trade Fair alias Harbin Expo  
Organizers means INDIAN CHAMBER OF COMMERCE

### **Article 2 Allotment of Exhibition Space**

Based on the order of down payment, scale of participation, whether a returning participant, composition of the exhibition, and nature of exhibited products, organizer allocates space to the participating companies within the exhibition hall through Harbin Expo. On special occasions, the Organiser may change the space allocated to the exhibitors as long as it is before the preparation period. Such changes are under the discretion of the Organiser, and exhibitors cannot request compensation thereof.

### **Article 3 Contract, Application, Participation Fee Payment Procedure**

Participation application and contract must be submitted through Organiser. Payment for the contract should be completed according to the guidelines on the application form. The participation fee covers the costs for the venue, 24 hour security, hallway cleaning, provision of PR data, and provision of other information until the opening of the exhibition.

### **Article 4 Installation & Withdrawal**

Installation and withdrawal of all exhibits must be completed within the period stipulated by the Organiser. Exhibitors are liable for any loss or damage to the Organiser due to any delay.

### **Article 5 Insurance, Security and Safety**

Exhibitors must have insurance for all equipment and exhibits during the installation, withdrawal, and exhibition period. The Organiser will take appropriate measures to protect the rights of exhibitors and visitors. However, the ultimate liabilities of all items of the exhibitors reside with the exhibitors. All materials such as stands and equipment must be incombustible according to fire safety acts. The Organiser may limit construction work and performance if needed.

### **Article 6 Provision of Information on Organiser**

Exhibitors must provide data on exhibits and construction so that the Organiser may determine whether the equipment and activities undertaken within the booth comply with the exhibition regulations. Exhibitors must also provide necessary information for related marketing and PR of Harbin Expo

### **Article 7 Exhibit Limits & Hall Management**

Exhibitors must display exhibits stated in their original application unless otherwise approved by the Organiser, and must locate permanent staff in the booths. Activities of exhibitors are limited to within the allocated space. Also, the responsibility of loss, damage, robbery, and all other related matters regarding the exhibits resides with the exhibitors (participating companies). The Organiser reserve the right to limit activities deemed potentially harmful to other exhibitors, including excessive noise, the joint use of one booth between multiple companies, and exhibits disagreeing with the nature of the exhibition.

### **Article 8 Layout & Stall Position**

Change of layout as a part or whole is the sole discretion of the Organizer and subject to the last minute changes, if any

### **Article 9 Prohibition of Exhibition Booth Assignment**

Exhibitors may not assign all or part of the already allocated exhibition area to a third party without the approval of the Organiser.

### **Article 10 Prohibition of on-the-spot sale**

The purpose of a trade show is to showcase products and services, and therefore on-the-spot sales activities are strictly prohibited. Sales activities are permitted only at the specially allocated spaces (if any) that Organiser has set aside for that purpose. Taxes and other technicalities entailed by such activities are sole responsibility of exhibitors.

### **Article 11 Cancellation of Application**

In the event that the exhibitor declines to use the space allocated, fails to pay the deposit or fails to comply with the regulations set by the organizers, the organizers reserve the right to terminate the Participation Application (contract). In this case, the submitted participation fees will not be refunded.

### **Article 12 Changes and Breach of Contract**

In the event that the exhibitor decides to cancel or reduce exhibition floor space already reserved, the penalty must be paid to the organizer within the day of change.

### **Article 13 Act of God**

Organiser is not liable in the event that a change in the date of location of the event is inevitable due to a national emergency, a natural disaster, pandemic or other act of God.

### **Article 14 Application & Interpretation of Related Regulation**

- 1) When necessary, the Organiser may enact a supplementary regulation not mentioned in this participation regulation. Exhibitors must comply with the supplementary regulation
- 2) Matters not mentioned in this contract follow the related regulations and laws designated by the Organiser.
- 3) In case of different interpretations between the Organiser and exhibitors of the contract and other documents, those of the Organiser must be followed.

### **Article 15 Resolution of Disputes**

Dispute if any, will be subject to local Jurisdiction.

### **Article 16 Clean Fulfillment of Contract**

Regarding this contract, the Organiser and exhibitors must not directly/ indirectly request or provide any sort of inappropriate granting such as bribable services and money. Both parties must mutually strive to maintain a clean and transparent trading environment and fair trade orders.

### **Article 17 Visa Invitation Letter**

Indian Chamber of Commerce (ICC) is only liable to provide Visa invitation letters from the foreign organizer. The Foreign Embassy / Consulate / High Commission where the applicant submits the VISA application is expected to follow their usual procedural checks before granting the VISA in question and ICC shall not be responsible in any manner whatsoever for non-issuance of VISA by the concerned authorities. This would mean that the prospective participant will be fully liable for the total charges payable to ICC even if they do not obtain the VISA for any reason whatsoever.

**Name of Applicant:**

**Authorized Signatory**

**Date:**

**Company Seal**

Please send the signed and stamped Mandate to [subhajit.roy@indianchamber.net](mailto:subhajit.roy@indianchamber.net)